

Business and Government Continuity Services

Box 1706, Oklahoma City, OK., 73101-1706

(405)286-1649, e-mail LrsBgcs@aol.com,

www.BusinessContinuity.info

BGCS has been in business for 20 years and lists numerous corporations and government agencies as clients. BGCS was on site at the Oklahoma City Bombing aiding a government client in business recovery and provided on-site assistance to a large international corporation of 38,000 personnel who had several hundred employees at the WTC "ground zero". The BGCS principal consultant also directed the disaster recovery operation of three large data/operations centers following the largest fire in Air force history. BGCS provides Corporate America and government agencies unique presentations and seminars/courses on business recovery, disaster prevention, operational sustainability, security enhancement and sabotage/terrorism avoidance. BGCS condensed, on site, quick courses provide valuable training and details for corporate and government agency executive management and staff in **how to develop or improve** business recovery or continuity of operations plans.

BGCS provides the following services:

1. Provide "Business/Government Continuity from A to Z" training for your executive management and staff. This is especially good for those who contribute to improving your business recovery plans, those who will be serving on business recovery teams and those who provide support services. This is also recommended for those who already have plans to maintain commitment and to provide new ideas for improvements. There are three versions of this course to assist organizations as they start the business/government continuity process or progress from Information Services Recovery to total Business/Government Recovery Planning. The course also contains many recommendations and principles to **improve existing plans** and to **enhance the security**, sustainability and survivability of your organization to include sabotage and terrorism avoidance.
2. Develop Risk Analyses and Business Impact Analyses and other business continuity planning modules for your organization or audit Business Recovery Plans or modules, once they are completed. BGCS can also host a BIA work session with key functional management that will significantly shorten the BIA time frame.
3. Address the Human Resource aspects of disasters. BGCS provides recommendations and disaster lessons learned for organizations regarding our most important asset, our personnel. We can train organizational personnel on how to develop their own personal and home disaster recovery plans. This shows your staff that the organization cares and truly believes that personnel are the most important resource. A major organizational benefit is that more staff will be available after the disaster to support a recovery.
4. Executive and Conference Disaster Prevention and Business Continuity Presentations.
5. Security and Sabotage Terrorism Avoidance Presentations.
6. Training on Character and Integrity in the Workplace as a disaster deterrent and to improve organizational productivity.
7. **Train and then assist or mentor** your organization as they develop Business Continuity Plans.
8. Provide a **Gap Analysis** to assist in determining status of current and required capabilities. **Audit Emergency Response and Business Continuity Plans** upon completion.
9. Develop a test/exercise to train personnel and assess the effectiveness of Business Recovery Plans with the goal of determining improvements for business continuity and recovery capabilities. Experts in the business continuity profession agree that plans that are not regularly tested or exercised are usually ineffective.

BGCS is available to assist clients in Emergency Response and Business Continuity improvements, awareness and training, plan auditing and plan testing/exercising. Continuity Plan development, mentoring or assistance is available utilizing appropriate cost effective options:

- Fixed Fee for developing/improving various Business Continuity Modules
- Full time assistance for an agreed to period
- Partial assistance to mentor organizations through one or more emergency response or business continuity processes
- Retainer arrangement
- Hourly fee arrangement

Business/Government Continuity, Emergency Response, Security and Safety Awareness Training and Conference Presentations

BGCS offers training seminars, conference, association, executive management and staff presentations for organizations based on our best practice leadership, personal on site experiences with disasters and the lessons learned.

Benefits include compelling reasons and practical applications to promote and facilitate improved Emergency Response and Business Continuity Planning.

These motivational and highly effective training options for your personnel and conference attendees heighten awareness, support improved emergency response and continuity planning and may also qualify for annual safety and security training.

Training Seminars:

- ❑ **"Business/Government Continuity of Operations from A to Z"**
 - **A fast paced course on why and how to do continuity planning with numerous examples and applications (Our original one and two day Flagship Courses based on client requirements)**
- ❑ **"Business, Government & Community Continuity from A to Z"**
 - **Our international three day expanded seminar which adds facility recovery, security, sabotage/terrorism avoidance, critical infrastructure protection, personal family recovery, exercises and additional details and principles for improved continuity planning.**
- ❑ **"Continuity of Operations: Network Intrusion Detection & Defense"**

(These executive management, staff and conference presentations are offered in 1-3 hour versions)

- ❑ **"The Compelling Case for Business/Government Continuity Planning"**
- ❑ **"The Urgent Requirement to Improve Business/Govt. Continuity Plans"**
- ❑ **"Improving BC & ER Plans with Lessons Learned from Major Disasters"**
- ❑ **"Total Continuity Requirements: Get Ready for "Mega" Disasters"**
- ❑ **"Progressing from IT Disaster Recovery to Business Continuity Plans"**
- ❑ **"Home and Personal Disaster Recovery Planning for Key Staff & Employees"**
- ❑ **" Sabotage/Terrorism Threats, Avoidance Principles and Recovery"**
- ❑ **"Horrendous Disasters and Terrorist Threats: Get Ready for the Big Ones"**
- ❑ **"Planning Actions to Prepare for Operations During Pandemics and Elevated Terrorist Conditions"**
- ❑ **"Character in the Workplace to Improve Services, Relationships and to Minimize Disasters and Workplace Violence"**
- ❑ **"Disaster Recovery Plans Past, Present and Future"**

These presentations are an effective method to enhance organizational sustainability and survivability and to make continuity planning part of your corporate or government agency culture.